

**KUSEL/WILSON/ROUND LAKES PROTECTION & REHABILITATION DISTRICT
MINUTES OF BOARD OF COMMISSIONERS MEETING
AUGUST 31, 2013**

- WHAT:** Board of Commissioners Meeting of Kusel/Wilson/Round Lakes Protection & Rehabilitation District
- WHEN:** August 31, 2013 at 8:30 A.M.
- WHERE:** Springwater Town Hall, Wild Rose, Waushara County, Wisconsin
- PRESENT:** James Buck, Chairperson/Secretary; Dan Mingus, Treasurer; and John Van Lanan; Commissioner
- OTHERS:** Gary Jorstad, Ed Anderson, Richard Schroeder, Robert Bahling, Ken Nelson, and Paul Zimmer

The meeting was called to order at 8:30 A.M.

AT THE K/W/R LAKES JUNE 2013 BOARD MEETING THE FOLLOWING SUBJECTS WERE DISCUSSED:

I. APPROVAL OF MINUTES

The minutes of the Annual Meeting held on June 1, 2013 and of the Board Meeting held immediately thereafter were reviewed. Ken Nelson raised some concerns about the conduct of the Annual Meeting. Nelson said it was important that meetings be conducted in accordance with the Open Meetings Act. Nelson said he believed no action should have been taken on the issue of assessments for off-lake lots and taxable units in the Evergreen Campsites, because the Agenda did not state that this matter would be voted on at the meeting. Also, Nelson was concerned that more than one owner of a parcel of land may have voted at the meeting, when the Bylaws provide that only one person per parcel of land is to vote, even if the property is owned by more than one person. In addition, he said some persons may have made motions when they do not own property on any of the lakes in the District.

Nelson suggested that in the future the Board use better methods to ensure that only one person per parcel of land votes on any issues; that only land owners make motions; and that the agenda clearly state whether an issue is going to be voted on at the meeting. Buck said it might be advisable to schedule the Annual Meeting at 9:00 A.M. rather than 8:30 A.M. Then all persons attending could register between 8:30 A.M. and 9:00 A.M. They would be provided with paddles designating which lake they are from and only one paddle would be handed out per parcel of land. The paddles would be color coded for each lake to make sure that only land owners on Kusel Lake vote on Kusel Lake issues; only owners on Wilson Lake vote on issues for Wilson Lake; and only owners of property on Round Lake vote on Round Lake Issues. The board members will have to consider this matter further.

Eventually Mingus moved and Van Lanan seconded a motion to approve the minutes as submitted. The minutes were approved.

II. FINANCIAL ISSUES

A. FINANCIAL STATEMENTS

Mingus reported the total funds available including the Administration account for the District, and the monies for each of the three lakes totaled \$67,048.45. Mingus presented copies of the accounts for the District, for Kusel Lake, Wilson Lake, and Round Lake. Copies of these statements are attached to these Minutes. Buck moved and Van Lanan seconded a Motion to approve the financial statements.

B. CERTIFICATES OF DEPOSIT (CDs)

Both Kusel Lake and Wilson Lake have CDs. Wilson Lake's CD matures on September 7, 2013, and Kusel Lake's CD matures on September 19, 2013. These CDs are earning very little interest, as is true everywhere in the United States at the present time. Nevertheless, the Board Agreed it was advisable to keep these funds in a secure investment, such as a CD. Thus, Buck moved and Van Lanan seconded a motion to allow these CDs to rollover for another year. The Board can revisit this issue next year, when interest rates may have increased to some extent.

C. RESERVE FUND

Buck brought up the issue of how much each lake should keep in reserve. The board members agreed that we should continue to monitor how much each lake has in its checking account and CDs. On the one hand we do not want to be caught short of funds, if there is a need for expenses, for treatment of aquatic invasive species (AIS), or other such needs. On the other hand the amount in reserve should not be excessive.

Zimmer suggested that the amount in reserve not exceed \$20,000.00, plus any CD the lake may have. No motion was made to approve this suggestion, but the board members agreed to consider this matter again.

III. WORKERS COMPENSATION INSURANCE

At the Annual Meeting, Paul Zimmer, who was a chairperson at that time, pointed out that Wisconsin law requires Lake Districts to have workers compensation for its board members and for others who do volunteer work for the District. Zimmer stated that he had discussed this issue with several other Lake Districts and determined that a number of them were not purchasing worker compensation insurance, even though the law required Districts to do so. However, the board members agreed it is prudent to obey State Law. Therefore, Mingus volunteered to look into the cost of such workers compensation insurance. Also, he is going to determine whether liability insurance for the District might be a wiser choice than workers compensation insurance. Mingus will report the results of his investigation at the next board meeting.

IV. BIDS FOR MONITORING AND TREATMENT OF AIS

Van Lanan reported that he has spoken with Cason & Associates, Stantech, and Aquatic Plant Engineering regarding their respective costs for monitoring and the treatment of AIS. Van Lanan had not obtained any specific bids from any of these entities. However, he intended to look into the matter further, and he will report his results at the next board meeting.

Also, Van Lanan observed that it might be necessary to obtain emergency treatment for Eurasian Water Milfoil (EWM) on Wilson Lake. Wilson Lake was not treated for EWM last year. This has allowed EWM to increase in Wilson Lake. The Wisconsin Department of Natural Resources (WDNR) said it was too late this year to obtain a permit for treatment. However, Zimmer said that he believed that if the WDNR knows the extent of the problem, it may be possible to obtain a permit for emergency treatment. Van Lanan said he would contact the WDNR about this possibility.

V. DREDGING

Zimmer reported that there has been one meeting of the ad hoc committee about dredging. Another meeting will be scheduled, but no specific date had been set for it yet. Mingus moved and Buck seconded a motion for the ad hoc committee to be present for the next board meeting and report their results of its study of the dredging issue.

VI. WILSON LAKE DAM REPAIR

Zimmer reported the dam on Wilson Lake has been repaired. The work has been completed. It appears only gravel was needed to complete the repair. However, no bill for the gravel has been submitted to the board. When the bill is submitted, then the board will pay it.

VII. WEBSITE

Buck asked what could be done to improve our District's website. Buck suggested photos of each lake be included on the website. Buck asked if anyone would volunteer to produce such photos, so they could be placed on the website. No one volunteered to do so. Those in attendance said they believed it was important for Notices of meetings, the Agendas for meetings, and the Minutes of meetings be placed on the website. Buck promised to post the Notices of meetings, Agendas for the meetings, and the Minutes for the meetings on the website.

Also, there was some discussion about determining whether land owners would prefer to have all notices sent to them by email, rather than by mail. Zimmer suggested a letter be sent to all landowners in the District to determine how they prefer to receive Notices of meetings. Buck said while this may be a good idea, current Wisconsin statutes require Notices of Annual Meetings be sent by U.S. Postal Service.

VIII. NEWSLETTER

Buck asked whether anyone is willing to produce a newsletter for the District once or twice per year. Zimmer said he had spoken with Patti Bilecki about resuming preparation of a newsletter. In the past, she had done a good job. However, Zimmer said he would ask her again. Mingus said

he believed he might be able to produce a newsletter himself, and he would report back to the board at the next meeting whether he can do so.

IX. NEXT MEETING DATE

Buck suggested the next board meeting be held on Saturday, November 30, 2013, which would be the Saturday after Thanksgiving. Mingus and Van Lanan said they would be available for a meeting on that date. Therefore, the next board meeting will be on Saturday, November 30, 2013 at 8:30 A.M. at the Springwater Town Hall.

X. ADJOURNMENT

Buck moved and Mingus seconded a Motion to adjourn the board meeting at approximately 9:40 A.M.

Respectfully submitted by:

A handwritten signature in cursive script that reads "James R. Buck". The signature is written in dark ink and is positioned above a horizontal line.

James R. Buck, Kusel Lake Commissioner and
Secretary

Attachment
dg 20130918

Administration Account 2012-2013				
Date	Description	Income	Expenses	Balance
4/1/2012	Starting Balance			4,198.29
4/30/2012	Interest for Account	3.11		4,201.40
5/31/2012	Interest for Account	3.19		4,204.59
6/30/2012	Paul Remibursement		307.22	3,897.37
6/30/2012	BestAuthor		208.73	3,688.64
6/30/2012	Argus Newspaper		132.80	3,555.84
6/30/2012	Interest for Account	3.01		3,558.85
7/31/2012	BestAuthor		13.00	3,545.85
7/31/2012	Interest for Account	3.09		3,548.94
8/31/2012	Interest for Account	3.10		3,552.04
9/30/2012	Interest for Account	3.00		3,555.04
10/10/2012	Interest for Account	3.07		3,558.11
11/1/2012	Interest for Account	2.94		3,561.05
11/2/2012	Wisconsin Lakes		120.00	3,441.05
11/10/2012	WCWLC		75.00	3,366.05
12/1/2012	Interest for Account	2.97		3,369.02
1/1/2013	Interest for Account	2.96		3,371.98
1/11/2013	BestAuthor		7.00	3,364.98
2/1/2013	Interest for Account	2.94		3,367.92
3/1/2013	Interest for Account	3.37		3,371.29
3/8/2013	Postmaster		46.00	3,325.29
3/16/2013	Paul Remibursement		17.20	3,308.09
4/1/2013	Interest for Account	3.24		3,311.33
5/9/2013	BestAuthor		226.03	3,085.30
5/30/2013	Wilson lake 2012 tax roll 73 lots @ \$10.00	730.00		3,815.30
5/30/2013	Wilson lake 2012 tax roll 6 lots @ \$1.80	10.80		3,826.10
5/30/2013	Kusel lake 2012 tax roll 84 lots @ \$10.00	840.00		4,666.10
5/30 2013	Round lake 2012 tax roll 62 lots @\$10.00	620.00		5,286.10
6/1/2013	printin postage and labels for annual meeting		302.13	4,983.97
6/10/2013	Wautoma Newspaper Inc		132.80	4,851.17
5/30/2013	Interest for Account	3.33		4,854.50
6/30/2013	Interest for Account	3.02		4,857.52
7/30/2013	Interest for Account	2.85		4,860.37
	Total	2249.99	1587.91	4,860.37

Kusel Lake Balance Sheet-2012-2013				
Date	Description	Income	Expense	Balance
4/1/2012	Starting Balance			37,960.39
4/30/2012	Cason and Associates		210.00	37,750.39
4/30/2012	Late Special Charges	100.00		37,850.39
5/31/2012	Cason and Associates		70.00	37,780.39
5/31/2012	Late Special Charges	171.02		37,951.41
6/30/2012	Cason and Associates		1,408.50	36,542.91
Jul-12	University of Stevens Point Water sample		81.00	36,461.91
8/31/2012	Late Special Charges	80.00		36,541.91
10/10/2012	Cason and Associates		1,290.00	35,251.91
12/26/2012	Cason and Associates		550.00	34,701.91
3/8/2013	Cason and Associates		769.34	33,932.57
5/15/2013	University of Stevens Point Water sample		81.00	33,851.57
5/30/2013	2012 tax roll 252 lots @ \$10.00 84 lots @ \$23.23	4,471.32		38,322.89
6/13/2013	Cason and Associates		9,960.00	28,362.89
7/1/2013	2012 tax roll 3 @ 10.00	30.00		28,392.89
7/1/2013	Cason and Associates		550.00	27,842.89
	total	4,852.34	14,969.84	27,842.89
Sep-12	CD Balance	10,839.42		

Wilson Lake Balance 2012-2013				
Date	Description	Income	Expenses	Balance
4/1/2012	Starting Balance			30,070.61
4/30/2012	ACEC		207.24	29,863.37
4/30/2012	ACEC		185.21	29,678.16
5/31/2012	ACEC		196.80	29,481.36
5/31/2012	ACEC		173.87	29,307.49
6/30/2012	ACEC		46.05	29,261.44
6/30/2012	ACEC		43.50	29,217.94
7/31/2012	ACEC		27.75	29,190.19
7/31/2012	ACEC		27.75	29,162.44
8/31/2012	ACEC		29.65	29,132.79
8/31/2012	ACEC		29.65	29,103.14
8/31/2012	Special Charges	450.00		29,553.14
9/27/2012	ACEC		25.83	29,527.31
9/27/2012	ACEC		25.83	29,501.48
9/30/2012	ACEC		31.57	29,469.91
9/30/2012	ACEC		31.57	29,438.34
10/25/2012	Auto Owners Insurance		210.00	29,228.34
11/19/2012	Aquatic Biologists Inc		302.60	28,925.74
11/19/2012	Aquatic Biologists Inc		1,338.75	27,586.99
11/27/2012	ACEC		213.53	27,373.46
11/27/2012	ACEC		222.79	27,150.67
12/27/2012	ACEC		181.98	26,968.69
12/27/2012	ACEC		192.80	26,775.89
2/6/2013	ACEC		193.67	26,582.22
2/6/2013	ACEC		201.25	26,380.97
3/16/2013	Paul Zimmer		3.25	26,377.72
3/28/2013	ACEC		183.69	26,194.03
3/28/2013	ACEC		177.50	26,016.53
5/9/2013	ACEC		183.67	25,832.86
5/9/2013	ACEC		189.99	25,642.87
5/15/2013	ACEC		184.99	25,457.88
5/15/2013	ACEC		182.87	25,275.01
5/30/2013	2012 tax roll 73 lots @ \$75.00	5,500.20		30,775.21
6/10/2013	ACEC		30.61	30,744.60
6/10/2013	ACEC		30.61	30,713.99
7/28/2013	ACEC		27.75	30,686.24
7/28/2013	ACEC		27.75	30,658.49
8/28/2013	ACEC		29.65	30,628.84
8/28/2013	ACEC		29.65	30,599.19
	Total	5,950.20	5,421.62	30,599.19
(8/19/2013)	CD BALANCE	15,556.32		

Round Lake Balance Sheet 2012-2013				
Date	Description	Income	Expense	Balance
4/1/2012	Starting Balance			3,443.66
11/19/2012	Roger Jansen (postage)		6.05	3,437.61
12/26/2012	UW Stevens Point college of natural resources		81.00	3,356.61
5/28/2013	Roger Jansen (postage)		6.60	3,350.01
6/10/2013	UW Stevens Point College of Natural Resources		81.00	
		0.00	174.65	3,269.01